

Kaukauna Public Library Board Minutes – Open Meeting
December 11, 2012

Board President Kilgas called the Kaukauna Public Library Board Meeting to order at 5:30 PM on December 11, 2012.

*Present at the time the meeting was called to order: F. Brewster, D. Driessen, M. Kilgas, J. Lucas, J. Vondracek, C. Van Boxtel. Excused: C. Fallona Absent: G. Keating
Also present: T. Wieczorek K. Davidson, S. Giebel, L. Fuller, P. Kohne, K. Kohne*

Compliance with Open Meeting Law: President Kilgas acknowledged that the Notice of the Meeting of the Kaukauna Public Library Board was emailed to the Times/Villager and the Post Crescent East more than twenty-four hours prior to the meeting. A Notification of the Meeting and an Agenda for the meeting was posted at City Hall and in the library more than twenty-four hours prior to the meeting.

Comments from the Public – Phil Kohne offered his condolences to the board on the recent passing of Board Member Charlie Fischer. He also encouraged the board to remember that there are many taxpayers that can't afford tax increases. He mentioned that the utility is raising rates and the school board has some expensive projects lined up that will impact taxes. We should keep these in mind when looking ahead at our "potential" move.

Motion by Vondracek, second by Van Boxtel to move item 11 Closed Session after Comments from the Public. Motion Passed.

Motion by Driessen, second by Brewster to go into closed session at 5:37 p.m. Motion passed.

Gary Keating arrived at 5:50 p.m. during closed session.

Returned to Open Session at 6:00 p.m.

Comment from Patron – some of the issues have already been addressed. Nice letter to patron, Tony.

Charlie Fischer Memorial – Mary Jo has talked to Charlie's wife, Val. It is undecided, at this time, what type of memorial we want to do. We want to honor his 25 years of service on the library board. We will miss you, Charlie!

Action Items – Joe questioned that only 40% of the materials budget had been spent, Tony reminded the board that there were several months when materials were not purchased but they are working on catching up. Motion by Van Boxtel, second by Brewster to accept the minutes of November 6, 2012 and the financial reports. Motion passed.

Cost of Living adjustment – Motion by Driessen, second by Lucas to approve the Cost of Living Adjustment for full-time library staff. Motion passed.

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Reports

September 2012 statistics – Director Wieczorek wants to bring this report more in line with the types of information required on the state report.

Directors Report – has received a positive response to Brown County issue. Director Wieczorek wants to allow the elderly and those who have written their Brown County reps a letter about this issue to continue borrowing.

Youth Librarian and Technology Coordinator reports – no questions

Book Sale took in \$827.

Old Business – Brown County issue – Director Wieczorek shared the letter sent by Brown County asking us to extend the date that we withhold borrowing privileges. Motion by Vondracek, second by Driessen to not extend the deadline for withholding borrowing privileges – sticking to the January 1, 2013 deadline. Motion passed.

Approval of closed dates for 2013 Motion by Brewster, second by Lucas to approve the listed closed dates for 2013. Motion passed.

Possible restructuring of Library Board Officers – discussion on whether or not to eliminate secretary position, it was felt that a secretary was needed. Staff member Liz Fuller will come to board meetings and take notes to free up board members to participate in discussions.

Election of Secretary – Motion by Driessen, second by Keating to appoint Carol Van Boxtel as Secretary. Motion passed.

New Business – Transfer CD to Building Fund – Motion by Driessen, second by Brewster to transfer the two CD's that came due to the Building Fund. Motion passed.

Motion to adjourn at 6:31 p.m. by Driessen, second by Brewster.

Meeting adjourned at 6:31 p.m.

Jane Vondracek
Recording Secretary

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