

## **Kaukauna Public Library Board Minutes - Open Meeting**

January 28, 2014

**Board Vice President Gary Keating** called Kaukauna Public Library Board Meeting to order at 5:30 PM on January 28, 2014.

*Present at the time the meeting was called to order: G. Keating, J. Vondracek, C. Van Boxtel, M. Kilgas, J. Lucas, F. Brewster and L. Meyerhofer.*

*Also present: A. Thiem-Menning, P. Kohne, K. Kohne, D. Driessen, E. Fuller B. Jakel, R. Stadtmueller and R. Torzala. C. Fallona and P. Landreman excused.*

### **Compliance with Open Meeting Law**

Spencer Heise, Technical Service Coordinator acknowledged that the Notice of the Meeting of the Kaukauna Public Library Board was emailed to the Times/Villager and the Post Crescent East more than twenty-four hours prior to the meeting. A Notification of the Meeting and an Agenda for the meeting was posted at City Hall and in the library more than twenty-four hours prior to the meeting.

### **Comments from the Public**

Randy Stadtmueller and Renee Torzala gave a presentation about the Grand Kakalin project. Discussion was held.

### **Action Items**

December 2013 board meeting minutes. Motion by Meyerhofer, second by Kilgas to approve the December 2013 board minutes, documents placed on file. Motion passed unanimously.

KPL Financial Reports for December 2013, motion by Vondracek, second by Van Boxtel to approve the Financial Reports for December 2013, documents placed on file. Motion passed unanimously.

Kaukauna Public Library Foundation By-laws. Discussion held. Motion by Meyerhofer Authorizing the Director of the Library, working with the City Attorney, to proceed with the development of a foundation appointing a committee of 9 members, second by Lucas, documents placed on file. Motion passed unanimously.

Request to fill part-time position due to staff retirement, motion by Kilgas, second by Van Boxtel, documents placed on file. Motion passed unanimously.

### **Reports**

December 2013 Statistics. Updated and put on file.  
New stats!

Director's Report included with documents and placed on file.  
Very Nice!

Programming Librarian report included with documents and placed on file.  
Good Collections!

Technology Coordinator's report included with documents and placed on file.  
Wonderful information about filtering!

Fund Raising Committee Report  
Doing well!

Report of Friend's meeting  
Meeting changed to 2<sup>nd</sup> Tuesday of month, next meeting in March, Spring Fling possible

Director's End of Year Report  
Discussion held.

#### **Old Business**

#### **New Business**

5 year plan. Motion by Meyerhofer to authorize the President to appoint a committee to revise the 5 year plan, second by Kilgas. Motion passed unanimously.

Motion to adjourn at 6:24 PM by Vondracek, second by Van Boxtel. Motion passed unanimously.

Meeting adjourned at 6:24 PM.

Elizabeth Fuller  
Note-taker

Approved by:  
Carol Van Boxtel  
Secretary