

Kaukauna Public Library Board Meeting Minutes

January 28, 2020

President Driessen called the Kaukauna Public Library Board of Trustees Meeting to order at 5:30 pm.

Present: *D. Driessen, C. Fallona, O. Fischer, M. Kilgas, A. Neumeier, C. Van Boxtel, and J. Vondracek*

Excused: *P. Landreman, J. Lucas*

Also present: *A. Thiem-Menning, Angela Schneider*

Compliance with Open Meeting Law

A Notice of the Meeting of the Kaukauna Public Library Board was emailed and an Agenda for the meeting was posted at City Hall and in the library more than twenty-four hours prior to the meeting.

Consent Agenda

- Fallona moved to approve the consent agenda. Seconded by Vondracek. Motion passed unanimously.

Reports

- Chapter 1 of Trustee Training was reviewed. It defined what a trustee is, and listed the principle activities that accompany this role. Upcoming trustee education and training opportunities were also discussed.
- Thiem-Menning shared numerous thank you notes sent to the Kaukauna Public Library from a variety of services and community involvement groups such as a Girl Scout troop and a volunteer from Kaukauna High School. She also shared a Post Crescent article about the Kaukauna Public Library going fine free and mentioned the various TV news airing regarding the new fine free policy. Thiem-Menning also noted that a number of accounts have rejoined the library since the new policy began.
- This year's Fox Cities Reads is *The Latehomecomer* by Kao Kalia Yang. The author will be speaking at Kaukauna High School on April 25th, 2020.
- WiFi hotspots are now available to check out from the Kaukauna Public Library.
- The Planters for a Purpose fundraiser raised \$3,300. The next event will be held on Dec 3rd, 2020.
- The library's online calendar went live and is already an asset for class enrollments. For example, 145 participants were registered online for the adult mandala class.
- Vondracek moved to place the reports on file. Seconded by Fischer. Motion passed unanimously.

New Business

- The board reviewed the 2020 Library Goals list shared by Thiem-Menning.
- Neumeier moved to approve the 2020 Library Goals. Seconded by Kilgas. Motion passed unanimously.
- Van Boxtel moved to adopt the city of Kaukauna's performance evaluation forms. Seconded by Fallona. Motion passed unanimously.
- Thiem-Menning and Schneider composed a new Unattended Child Policy, and brought it to the city attorney for review as well. Upon approval from the board, it will be distributed to parents at community schools.
- Fischer moved to approve the Unattended Child Policy. Seconded by Kilgas. Motion passed unanimously.

Adjournment

- Motion to adjourn by Fallona. Seconded by Van Boxtel. Motion passed unanimously.
- Meeting adjourned at 6:24 pm.

Drafted by: Anna Neumeier

Approved by: Ashley Thiem-Menning