

Kaukauna Public Library Board Meeting Minutes

April 23, 2019

Jane Vondracek called the Kaukauna Public Library Board of Trustees Meeting to order at 5:30 PM.

Present: *M. Kilgas, P. Landreman, A. Neumeier, C. Van Boxtel, C. Fallona and J. Vondracek.*

Excused: *D. Driessen, J. Lucas, and O. Fischer.*

Also present: *A. Thiem-Menning.*

Compliance with Open Meeting Law

- A Notice of the Meeting of the Kaukauna Public Library Board was emailed and an Agenda for the meeting was posted at City Hall and in the Library more than twenty-four hours prior to the meeting.

Public Appearances/Announcements: None.

Action Items

- Consent agenda
 - Motion to approve Consent Agenda by Van Boxtel. Seconded by Kilgas.
 - Motion passed unanimously.
 - Motion to approve the March Library Board Meeting Minutes with the addition of Closed Session minutes by Van Boxtel. Seconded by Kilgas.
 - Motion passed unanimously.

Reports

- Director's Report
 - Thiem-Menning shared a thank you note from the JET student program and reiterated how much this program was enjoyed by both the library staff and student participants.
 - Thiem-Menning presented the Board with information regarding libraries going fine free. It is likely that the Appleton Public Library will go fine free in 2020, and since this is our resource library, it is important to begin discussions on this topic. The Board watched a video that presented more information on libraries going fine free and the statistics associated with this practice. Thiem-Menning will request fine statistics for our library and share this information with the Board.
 - The recent donations from the Bank of Kaukauna were discussed, specifically the hydroponic farm equipment. The Fork Farms Flex Farm will be delivered in April, making the Kaukauna Public Library the first public library with this equipment in their five state reach.
 - The Board discussed the Kaukauna Public Library's bi-annual newsletter costs and determined that paying a nominal fee for printing/ mailing would incur the same expense as using library paper and toner to print the sheets.
- Assistant Director's Report - no comments.
- Motion to place all reports on file by Kilgas. Seconded by Landreman. Motion carried unanimously.

New Business: None.

Adjournment

- Motion to adjourn by Kilgas. Seconded by Van Boxtel. Motion carried unanimously.
- Meeting adjourned at 6:25 PM

Drafted by: Anna Neumeier

Approved by: Ashley Thiem-Menning