

Kaukauna Public Library Board Minutes

November 24, 2015

Board President Gary Keating called Kaukauna Public Library Board Meeting to order at 5:30 PM on November 24, 2015.

Present at the time the meeting was called to order: G. Keating, P. Landreman, L. Meyerhofer, C. Van Boxel, M. Kilgas, and J. Vondracek.

Excused: J. Lucas, C. Fallona, F. Brewster

Also present: T. Wiczorek, A. Thiem-Menning.

Compliance with Open Meeting Law

- A Notice of the Meeting of the Kaukauna Public Library Board was emailed and an Agenda for the meeting was posted at City Hall and in the Library more than twenty-four hours prior to the meeting.

Public Appearances

- None

Action Items

- Consent Agenda
 - Vondracek asked how many motions could be included in the consent agenda. Keating said he believed as many as were wanted.
 - The following motions were presented:
 - October Board meeting minutes
 - October Closed Session minutes
 - October Financial reports
 - December and January Board Meeting Motion
 - Motion to approve the above by Meyerhofer. Seconded by Van Boxel.
 - Keating expressed no need to change date of December meeting.
 - January meeting would not be held as per by-laws pending emergency.
 - Motion carried unanimously.

Reports

- Director's Report.
 - Landreman asked why the move in date was changed from what had been said earlier. Wiczorek said the furniture order had been delayed 2 weeks.
 - Vondracek asked whether the Board needed to approve closing the Library to facilitate the move. The Board thought so and will bring the issue for a vote in December.
 - Wiczorek gave an update of construction progress and distributed a larger furniture plan. Meyerhofer asked if we had used any second hand furniture. Wiczorek said a discount was received from the furniture vendor for placing the entire order.
 - Kilgas asked whether furnishings would maintain the sense of "oldness". Wiczorek stated the oldness would be maintained.
 - Wiczorek mentioned he would begin bi-monthly columns in the Times-Villager.
 - Vondracek stated an article on weeding would be timely.
 - Keating suggested some articles on the changing ways people use the Library.
 - Landreman recommended caution about future patrons.
 - Meyerhofer said Wiczorek might consider incorporating articles by other people.

- Programming Librarian's Report.
 - Board members commented favorably on program attendance and the number of new library card requests.
- Technology Coordinator's Report.
- Wieczorek gave an update on Friends fund raising proceeds.
- Landreman reported on the Foundation plan on having a wine and cheese for donors before the new library opens.
- Kilgas asked about status of outstanding pledges.
- Landreman said they had been contacted and invoices have been sent out.
- Motion to place all reports on file by Vondracek. Seconded by Van Boxtel.
 - Motion carried unanimously.

Old Business: None.

New Business:

- Keating reminded Board members to submit their prioritized list of Director goals.

Adjournment

Motion to adjourn by Landreman seconded by Vondracek.

Motion carried unanimously.

Meeting adjourned at 6:04 PM

Drafted by:
Tony Wieczorek

Approved by:
Carol Van Boxtel